

**EAGLEWOOD ASSOCIATION, INC**  
**BOARD OF DIRECTORS MEETING MINUTES**  
**February 11, 2019-Eaglewood Office**

**Roll call of officers:**

**Present:**

Board members: Wally Thomas, Lisa Silance and Tony Roles

Operations Manager Mark McAllister and Administrative Assistant Kaye Carleton

Controller Roy Briley Inc. Beazit Redzepi

Excused Absences: Tyler Harder and Jay Gentile

**Meeting called to order:** by Association President Wally Thomas at 6:26PM

**Previous Meeting Minutes:** January 14, 2019 Board of Directors' Meeting minutes were approved.

**Reports of Officers:**

**President:** Wally Thomas

- 2018 Financial Audit-Beazit Redzepi
  - All requested information has been supplied to Cathleen Hahn's office
  - This is the same auditor used by most associations
  - There are no concerns with Propertyware, they have established a "work-around" to prevent problems
- Winter Maintenance Contract
  - Snow plow contract is being reviewed by the Board
  - Some changes are being considered
  - It is necessary for the Board through the Operation's Manager to have control in order to control cost
  - The current contractor would like more control of the drivability and safety standards
  - Mark continues to educate them on road conditions, causes and remedies
  - They are anxious due to the lack of work in January
  - They feel they are losing money
  - An increase for the cost of sanding was approved by Mark
  - A minimum charge for them to come to the neighborhood could be negotiated
  - Driving properly for the conditions is essential to ensure everyone's safety
- Records Request Written Process
  - A fee for copies was on the original, this needs to be added to the current document
  - Discussion: An administrative fee is appropriate. Contacting UPS for the cost of copies would be fair. Once this is added it can be presented to the Board for a vote.
  - Motion: Approve the Records Request Policy after the addition of a fee for copies.
  - Tabled for vote - via email.
- Investment Policy
  - The section on the types of bonds held should be elaborated on. Wally made suggested additions.
  - Revisions will be emailed to the Board for review. Revised policy will be presented for a vote at the March 11, 2019 Board meeting.
- Long Range Planning Committee
  - The 2019 Capital Project List was presented
  - The projects include replacement of two trail sections, a sidewalk and swale replacement and electrical upgrades. Total with contingency is \$420,462
  - Contracts including work timeline will be ready for the next Board meeting
  - Tabled for vote at the March 11, 2019 Board meeting
  - LRPC will meet next fall to review the projects and begin discussion for the following year

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**Design Committee:** Lisa Silance

- The Design Committee met on January 28, 2019.
- VP for Judicial Tyler Harder and Council member Jim McConnell attended
  - The Judicial Process and reasoning for determinations was reviewed
- One of the members has not made it to two meetings nor communicated that he would be absent, the committee decided to remove him
- Laura Friesen attended her second meeting
  - Motion: Appoint Laura to the Design Committee
  - Vote: Unanimous
- Holiday Light Rule
  - Rule was presented to Board
  - Motion: Approve Holiday Light Rule as written
  - Vote: Unanimous

**Judicial Council:** Tyler Harder - via email correspondence

- One appeal completed, results will be sent to the homeowner

**Treasurer:** Jay Gentile

- Financial Report
  - Mark gave report in Jay's absence

**Secretary:** Tony Roles

- Will present draft newsletter to the Board for the 2<sup>nd</sup> quarter 2019
  - The office will supply some information and a template
    - Areas to focus on should include:
      - Wildlife Awareness
      - Property and Personal Safety
        - Remind homeowners to call in sightings
        - This helps create statistics which determine where police patrol

**Operations/Admin:** Mark McAllister

- Collections
  - Briefed on accounts in collections


**Unfinished Business:**

- Streaming meetings on social media
  - Discussion: Although it may help in reaching a broader audience, the consequences from someone using statements out of context may be of greater concern. There would be no way to answer questions and may create misunderstandings. Could possibly discourage talented involvement. Communication of meetings is excellent; but homeowners choose not to attend.

**New Business:** None

Meeting adjourned at 7:37 PM

  
3-11-2019  
Tony Roles, Secretary  
Signature/Date

  
3-11-2019  
Approved  
Signature/Date